

REQUEST FOR QUOTATION (Small Value Procurement)

Company Name : _____ Date: _____
Address : _____ Quotation No. **CWD 21-2026**
Tel. No./Fax No. : _____ End-User: Administrative Department
T.I.N. : _____

Please quote your lowest price on the item(s) listed, subject to the Terms and Condition stated below and in a sealed envelope submit your quotation duly signed by authorized representative;

Activities	Date and Time	Place / Venue
Opening of Requests for Quotation	June 16, 2026 @ 01:00pm	3 rd Floor CWD Training Room, Lakeview Subdivision, Barangay Halang, Calamba City, Laguna


ENGR. JOSELITO AGILLERA
BAC Chairperson

TERMS AND CONDITIONS:

- ALL ENTRIES SHALL BE TYPEWRITTEN
- COMMENCEMENT SHALL BE FOR A PERIOD OF **THREE (3) MONTHS** UPON RECEIPT OF THE APPROVED PURCHASE ORDER.
- PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS
- THE APPROVED BUDGET FOR THE CONTRACT IS AMOUNTING TO **PHP 820,000.00**
(BID EXCEEDING THE ABC SHALL BE AUTOMATICALLY DISQUALIFIED)
- ALL PAGES OF THE SUBMITTED DOCUMENTS MUST BE SIGNED BY THE AUTHORIZED REPRESENTATIVE/S
- ELECTRONIC SUBMISSION IS NOT ALLOWED

DOCUMENTARY REQUIREMENTS SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION:

- PHILGEPS CERTIFICATE OF PLATINUM MEMBERSHIP (all pages)
- Registration Certificate (SEC) / DTI Certificate
- Mayor's/Business Permit
- Tax Clearance as per E.O 398, s-2005
- Latest six (6) month's income tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS)
- Latest two (2) quarter's business tax returns (VAT Payments) filed and paid through the BIR Electronic Filing and Payment System (eFPS).
- OMNIBUS SWORN STATEMENT (as per RA 12009 Standard Format)
- BIR Certificate of Registration
- Compliance with the Scope of Works

Supply of Materials and Services for the Change of Cowl, Body Repair & Under Coating of Various Service Vehicles					
Item No.	ITEM/DESCRIPTION	Qty.	Unit	Unit Cost	Total Amount
1	Isuzu Elf Dropside, Plate No. SGB-939	1	lot	410,000.00	410,000.00
2	Isuzu Elf Dropside, Plate No. SJD-348	1	lot	410,000.00	410,000.00
	Nothing Follows				
Approved Budget for the Contract Php					820,000.00

Brand and Model : _____

Delivery Period : _____

Warranty : _____

Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No. /Cellphone No./ e-mail address